



School District of Holmen

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Dear Parents/Guardians,

Reading is one of the most important skills your child will learn. Like all skills, improvement comes with practice. Prairie View provides a variety of books that your child will borrow for reading practice, information, and enjoyment. Your child will regularly bring home books from Prairie View's LMC, bookroom or classroom. Please keep these books separate from your home library to prevent the books from getting lost or misplaced.

Help your child by reading to them or with him/her and discussing the story. Encourage your child to spend time reading and re-reading at home every day. Books should be returned to school in your child's backpack. We also recommend placing books in a plastic bag to prevent damage from dirt or water. Returning books in a timely manner enables another child the opportunity to check-out and read the book.

Students are responsible for handling all books with care. Please keep books away from pets, food, younger siblings/neighbors, and all liquids. Any damage that occurs to a book in your child's care should be reported to your child's teacher or the LMC staff immediately. If your child checks out a book with damage previously incurred, the student must notify the teacher or LMC staff prior to taking the book home.

If a book is lost or damaged beyond repair, parent/guardians will be invoiced for payment for a replacement book. If slight damage occurs to an LMC book, a \$5 fine will be assessed to cover the cost of materials required to fix the book. If your family plans to move from the School District of Holmen, please return all books to school before relocating.

We are excited to offer the opportunity of lending books to your child so s/he will read and enjoy many books and grow in reading skills while attending Prairie View Elementary.

Educationally yours,

Dr. Patrice Gilbertson-Tronstad

I have read and understand the information above about my child's use of books from Prairie View's classroom, LMC, and bookroom. I understand that my child's book(s) should be returned in a timely manner as determined by the LMC staff or the classroom teacher. I understand that I will need to pay for lost or damaged books.

Grade/s	Student Name/s

X _____

(Date)

X _____

(PRINT Parent/Guardian's Name)

X _____

(Parent/Guardian's SIGNATURE)